



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CALIFORNIA 93248-5001

NASLEMINST 5110.2F CH-1
11A12
23 OCT 96

NAS LEMOORE INSTRUCTION 5110.2F CHANGE TRANSMITTAL 1

From: Commanding Officer, Naval Air Station, Lemoore

Subj: HANDLING OF MAIL

Encl: (1) New page 4 to enclosure (3) Designation letter as Mail Orderly
(2) Revised enclosure (6)

1. Purpose. To issue pen and ink changes and page changes to basic instruction.

2. Action. Make the following changes:

a. Change "Postal Directory" to read, "Official Mail Center" throughout this instruction.

b. Paragraph 6, line four, delete words "Chain Of Receipt form (DD 434) and."

c. Add page 4 to enclosure (3) and renumber. Insert enclosure (1) of change transmittal to basic instruction.

d. Replace enclosure (6) with enclosure (2) of change transmittal.

/s/

L. D. CHILDRESS

Distribution: (NASLEMINST 5215.2V)
Lists B and E



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11A12

05 JUN 1995

NAS LEMOORE INSTRUCTION 5110.2F

From: Commanding Officer, Naval Air Station, Lemoore

Subj: HANDLING OF MAIL

Ref: (a) DOD 4525.6M Vol II
(b) OPNAVINST 5218.7A
(c) OPNAVINST 5510.1H
(d) SECNAVINST 5216.5C
(e) NASLEMINST 5216.1U

Encl: (1) NAS Lemoore Postal Branch (General Information)
(2) Guard Mail System
(3) Appointment and Duties of Mail Orderlies
(4) Mail Directory Service
(5) Mail Delivery Schedule
(6) Mailing Addresses for NAS Lemoore and Tenant Activities

1. Purpose. To provide direction in the handling of mail and to disseminate information on the services provided by the U.S. Post Office (NAS Lemoore Branch) and the Station's Postal Directory.

2. Cancellation. NASLEMINST 5110.2E

3. Scope. This instruction applies to all personnel attached to the Naval Air Station Lemoore, tenant activities, fleet units, and dependents of military personnel residing aboard the Air Station.

4. Responsibilities

a. The Administrative Officer ensures that a postal/guard mail system is provided and maintained to meet the requirements of this Station, tenant activities and fleet units. As the Postal Officer, ensures the provisions of paragraph 8105 of reference (a) are met. The Administrative Officer ensures sufficient personnel are assigned to the Postal Directory at all times for the proper operation of the U.S. Mail and guard mail system. During the 1 December through 31 January holiday rush, the Postal Directory will require additional personnel to handle mail.

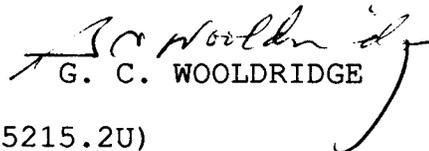
NASLEMINST 5110.2F

05 JUN 1995

b. The Assistant Administrative Officer is designated as the Air Station Official Mail Manager and is responsible for the official mail functions of the command and will be guided by reference (b) in the performance of duties.

5. Action. Department heads, squadron commanders, and heads of tenant activities are responsible for ensuring compliance with and dissemination of information contained in references (a) through (e) and enclosures (1) through (6) of this instruction.

6. Forms. Appointment of Unit Mail Clerk or Mail Orderly form (DD 285) and U.S. Government Messenger Envelope (Standard Form 65) are available at the Postal Directory, Building 75. Chain of Receipt form (DD 434) and Notice of Change of Address Card (OPNAV 5110/5) are available through the Supply system.


G. C. WOOLDRIDGE

Distribution: (NASLEMINST 5215.2U)
List B and E

POSTAL DIRECTORY AND U.S. POST OFFICE

General Information

1. Postal Directory. The Naval Air Station Lemoore Postal Directory is located in Building 75 and is staffed by military and civilian personnel. It is open from 0700-1600, Monday through Friday and closed Saturday, Sunday and holidays. Mail is received and dispatched from the Air Station U.S. Post Office at the following times:

	<u>Monday through Friday</u>	<u>Saturday/Sunday/Holiday</u>
Arrives:	0730 and 0900	Closed
Departs:	1500 and 1700	Closed

Mail must be at the U.S. Post Office at least 30 minutes prior to the departure times listed above, to ensure dispatch on the next departure. Official Express and Registered Mail must be at the Postal Directory by 1330, to be sent out the same day.

2. U.S. Mail Boxes. U.S. Mail boxes are located on the Air Station with mail pickup times as follows:

<u>Operations Area</u>	<u>Mail Pickup</u>
Building 2	0845
Paraloft	0855
<u>Administration Area</u>	<u>Mail Pickup</u>
Towers West	0915
Galley	0925
Bachelor Officer Quarters	1050

Only U.S. Mail will be accepted at these stations (intrastation mail must be distributed by the guard mail system).

3. Delivery of U.S. Mail

a. Incoming U.S. Mail, including official registered, certified, insured, other special services mail and personal mail for military personnel is sorted at the Postal Directory for delivery to departments, tenant activities, and fleet units (see enclosure (5) for delivery schedule). Personal accountable mail recipients will be notified with Postal Service Form 3849, and may pick up mail at the Postal Directory Monday through Friday, 0715-1545.

b. The Postal Directory will meter all outgoing official mail. Accordingly, official mail must be sorted by size, and tied in rubber bands, face up.

0 5 JUN 1995

c. The Postal Directory will not deliver personal U.S. Mail addressed to civilian employees and will return it to the sender. Reasonable effort will be made for on station delivery of official/business mail addressed to civilian employees by checking the station telephone directory or by telephoning the Human Resources Office for a check against the civilian personnel index. If there is no record of the addressee, the mail will be returned to the sender.

d. Each individual command is responsible for making local arrangements with the Station Postal Directory for effecting mail deliveries and/or pickups. When absence of a command is imminent, each command must notify Joint Military Postal Agency Pacific, (JMPA-PAC), San Bruno, California, and the Postal Directory of the date of final mail pickup and the disposition of mail arriving after command departure. For assistance contact the Station Postal Clerk at the Postal Directory at extension 3789.

4. Address Format

a. Official Mail. To be compatible with U.S. Postal Service (USPS) automation requirements, all addresses on official mail (envelopes/outer wrappers) will be typed or printed by other mechanical means in upper case letters and will contain no punctuation except for the hyphen in the ZIP + 4 code. Official mail addresses (both delivery and return) will be limited to five lines, formatted with a uniform left margin, and be limited to a maximum of 47 characters per line, including spaces. See enclosure (6).

XXXXXXXXXXXXXXXXXXXXX	-- Title of official in charge
XXXXXXXXXXXXXXXXXXXXX	-- Optional line (Attention line)
XXXXXXXXXXXXXXXXXXXXX	-- Name of DOD activity
STREET ADDRESS SUITE	
OR PO BOX	-- Delivery address line
CITY STATE ZIP + 4 CODE	-- Last line

b. Correct Mailing Addresses for Personnel Aboard NAS Lemoore and Dependents Residing on Station. Individuals should advise their correspondents to use complete addresses as depicted below. Incorrect and incomplete addresses are the greatest cause of delay or nondelivery of mail. A correct and complete return address is also essential. Barracks addresses are incorrect, and should never be used. The following are correct sample addresses:

0 5 JUN 1995

Shore Activities

Squadrons

(NAME)
(DEPARTMENT)
(NAME OF ACTIVITY)
(STREET ADDRESS)
LEMOORE CA 93246-_____

(NAME RATE)
VFA-_____ UNIT _____
FPO AP 96601-_____

For delivery to Base housing:

(NAME)
(STREET ADDRESS)
LEMOORE CA 93245-_____

5. Nonmailable Matter. The following types of material shall not be introduced into the U.S. Postal system:

- a. Poisons
- b. Matter containing poison
- c. Poisonous animals, insects, reptiles
- d. Disease germs
- e. Explosives, flammable material, infernal machines
- f. Mechanical or chemical devices which might ignite or start a fire
- g. Radioactive material
- h. Liquors
- i. Lewd material
- j. Material for purposes of arson
- k. Concealable arms and weapons (revolvers and pistols)
- l. Ammunition

6. Miscellaneous

a. Security regulations for the handling of classified correspondence and materials, as well as instructions for preparing and mailing all types of correspondence, are contained in references (a) through (d).

b. Appropriate sized envelopes should be used and should indicate the correct return address information. Special service mail such as registered, certified, express, etc., will be used only when absolutely required.

NASLEMINST 5110.2F

0 5 JUN 1995

7. Family Housing Mailing. Mail of a general nature for delivery to every on station family housing unit may be sent without any residence address, but the return address must be printed as before. Each piece of mail should be tri-folded so that its finished size approximates a letter. Mail should be bundled in units of 50 or 100 pieces with the total number in each bundle indicated on a separate piece of paper affixed to the bundle, the office of the originator and date.

0 5 JUN 1995

GUARD MAIL SYSTEM

1. Definition of Guard Mail. For the purpose of this instruction, "Guard Mail" is defined as matter originated from and addressed to Station departments and offices, fleet units, and tenant activities located within the physical confines of the Air Station.

2. Operation of the Air Station Guard Mail System

a. The guard mail system is controlled by the Administration Department and is operated by Postal Directory personnel headquartered in Building 75 on the operations side of the base.

b. Enclosure (5) of this instruction contains the time schedule and stops for guard mail pickup and delivery service. Recipients of guard mail service are responsible for locating delivery and pickup as close as possible to building entrances.

3. Material Transmitted in the Guard Mail System

a. Material to be transmitted via the Air Station guard mail system must be forwarded in U.S. Government Messenger Envelopes (Standard Form 65). Under no circumstances will "official" envelopes be used for transmitting guard mail, nor should guard mail material be deposited in the U.S. Post Office mail system. The messenger envelope address must include: Sending command (top left corner of block), receiving command's name and location (i.e, building or hangar number), applicable department name or code (include the name of an "attention" addressee if appropriate). Incorrectly or incompletely addressed guard mail, as well as guard mail sent in letter envelopes, will be returned to the sender.

b. The transmission of U.S. currency through the guard mail is prohibited.

05 JUN 1995

**APPOINTMENT AND DUTIES OF MAIL ORDERLIES
AND UNIT POSTAL CLERKS**1. Appointments

a. Air Station department heads, fleet unit commanding officers, and tenant activity heads are responsible for the appointment of one or more enlisted or civilian personnel, of trustworthy and reliable character, as unit mail orderlies for their respective departments or activities. All mail orderlies must have an adequate training period.

b. Personnel selected for duty as mail orderlies shall be provided an Appointment as Unit Mail Clerk on Mail Orderly form (DD 285). A sufficient number of copies will be completed to provide one form each for the mail clerk, department/activity files, and the Air Station Postal Directory. This authorization must be in the possession of the mail orderly when engaged in mail handling duties. Upon relief of a mail orderly/clerk, the individual's copy of the DD 285 will be destroyed by the appointing authority, and the Postal Directory will be notified of the date of revocation.

2. Responsibilities

a. Station departments, fleet units, and tenant activities shall be responsible for instructing their mail orderlies concerning the disposition of official and personal mail and for ensuring that unit delivery procedures provide for adequate security of mail per Chapters 3 and 5 of reference (a) and reference (b).

b. NAS Lemoore Postal Directory shall:

(1) Ensure prompt delivery and collection of mail at the times specified.

(2) Ensure that all pieces of registered, insured, express and certified mail are accounted for.

(3) Maintain a current mail directory file.

(4) Safeguard mail in their custody.

(5) Redirect undeliverable mail of station departments. Undeliverable mail of fleet and tenant activities will be redirected by the fleet or tenant activity concerned.

(6) Assume the responsibility and perform the duties of military postal clerks as specifically defined in Chapters 3 and 5 of reference (a).

0 5 JUN 1995

c. Unit postal clerks/mail orderlies shall:

(1) Receipt for all personal and official mail (including guard mail) which is delivered to them.

(2) Handle accountable mail (i.e., registered, certified, insured, express) as follows:

(a) Keep accountable mail under constant surveillance or locked in a General Services Administration (GSA) approved safe or vault until a receipt has been obtained.

(b) Keep accountable mail separate from ordinary mail and protect it from loss.

(c) In the absence of the postal clerk/mail orderly, or while awaiting dispatch, keep accountable mail in a GSA approved safe or vault.

(3) The practice of delivering mail to quarters and messes, where it is left unattended, is in direct violation of postal regulations. Mail must remain in the custody of a postal clerk/mail orderly or duly appointed person until delivered to the addressee. Mail for personnel who are temporarily absent or enroute to join shall be retained in a safe depository by the mail orderly or postal clerk for later delivery, unless forwarding is requested by the addressee. Undeliverable mail shall be returned to the U.S. Post Office with a notation showing correct reason for nondelivery.

(4) Be responsible for the receipt of incoming and outgoing official mail that is accountable (registered, insured, express and certified). A continuous Chain of Receipts form (DD 434) will be maintained for all such incoming and outgoing mail.

(5) Deliver mail only to another designated unit postal clerk/mail orderly or personally to the individual addressee or his agent designated by him in writing. Mail will not be given to a second party or left unattended on bunks, tables, lockers, etc.

(6) Examine all mail sacks and pouches in good light, holding the mouth of the bag wide open in order to examine closely the whole interior. This will ensure that no mail is left in the bag. When returning empty mail bags to the U.S. Post Office (NAS Lemoore Branch)/Postal Directory, mail orderlies must make sure all bag strip labels are removed.

NASLEMINST 5110.2F

0 5 JUN 1995

(7) Notify all personnel in their department, fleet unit, or activity of the correct mailing address. Shop codes and Bachelor Enlisted Quarters numbers and room numbers are not correct mailing addresses.

23 OCT 1996

From: _____ Squadron/Department/Tenant Activity
To: _____ (Member's name)
Via: Postal Officer, Official Mail Center, NAS Lemoore, CA.

Subj: DESIGNATION AS MAIL ORDERLY

Ref: (a) 4525.6M (DOD Postal Manual)

1. Per reference (a), you shall comply with the following qualifications and regulations as prescribed below:

a. Members designated to handle registered mail must be eligible for secret clearance.

b. Have no record of conviction by court martial, or Article 15.

c. No record of derogatory information or unfavorable conduct casting doubt on the individual's trustworthiness and integrity.

d. Must have at least six months remaining on board.

e. Will pick up mail at specified times by presenting Mail Orderly Card (DD-285). This card will be carried by you at all times while performing postal duties and shall be presented to the Postal Clerk when signing for units mail.

f. Deliver mail to addressee only. No mail will be left unprotected (ie., on desks, lockers, work center, etc). Undelivered mail which cannot be secured properly will be returned to unit mail room to be locked up until it may be delivered or returned to Official Mail Center.

g. Mail Orderlies are responsible for expeditious delivery of mail to respective addressee. Under no circumstances should mail be given to another individual unless authorized by the command to handle the mail for his/her division. Disposition and accountability of mail rest entirely with the Mail Orderly.

h. Mail Orderly cards will be returned to the Official Mail Center upon transfer or revocation. They are not to be given to another person to pick up mail.

2. I have read and completely understand all the above qualifications and regulations. I acknowledge, by my signature, that if I violate any of the above specified articles, my mail card will be revoked and that I may be subject to disciplinary action.

Signature of Mail Orderly

Signature of Command Postal Officer

Date

Date

05 JUN 1995

MAIL DIRECTORY SERVICE

1. General. The NAS Lemoore Postal Directory provides the following services:

a. Maintains an accurate listing of all personnel assigned to the Naval Air Station, fleet units and tenant activities.

b. Maintains forwarding addresses of personnel transferred from the Air Station, fleet units and tenant activities.

c. Sorts incoming mail for delivery to designated postal clerks/mail orderlies of station departments, fleet units, and tenant activities.

d. Receives outgoing mail from department/unit postal clerks/mail orderlies and U.S. Mail boxes located on the station, for delivery to the on station, U.S. Post Office Branch.

e. Forwards mail of transferred station personnel and returns station undeliverable mail to the sender.

f. Locates addresses of mail which does not identify the particular component to which the addressee is attached.

2. Directory File

a. Consists of Notice of Change of Address Card (OPNAV 5110/5) arranged alphabetically, containing the full name, rate or rating, social security number, duty assignment and previous mailing address of all military personnel attached to the station, fleet units and tenant activities. The file also contains forwarding addresses of personnel transferred from NAS Lemoore and all available information concerning personnel expected to report to this station. The file is subject to the provisions of the Privacy Act, therefore, Postal Directory personnel will divulge no information contained therein except to the parent command.

b. The Postal Directory is included as a required check-in and check-out point for all station department, fleet unit and tenant activity military personnel reporting for duty, being detached or transferred. Two copies of the Notice of Change of Address Card (OPNAV 5110/5) will be completed. Forward one copy to the previous duty station for personnel reporting to this activity and one copy to the Postal Directory.

c. Deployed squadron units should forward a Notice of Change of Address (OPNAV 5110/5) to the station Postal Directory for all individuals received or detached by the squadron within 24 hours after the action occurs.

NASLEMINST 5110.2F

0 5 JUN 1995

d. Any questions that may arise will be answered by calling the Postal Directory at extension 3789 or coming in person to Building 75 on the operations side.

05 JUN 1995

MAIL DELIVERY SCHEDULE

Official Mail - Guard Mail Schedule
Delivery and Pick up

OPERATIONS SIDE

Pick up and drop off at the Postal Directory.

<u>ADMINISTRATION SIDE</u>	<u>TIME</u>	<u>BUILDING NUMBER</u>
Chapel	1045	810
Bachelor Officer/Chief	1050	800
Quarters (BOQ) (mail box pick up)		
Family Service Center	1050	736
Personnel Support Activity	1055	736
Detachment (PSD), Lemoore		
DeCA Commissary	1055	825
Counseling and Assistance	1100	Barracks #1
Center (CAAC)		
Naval Air Maintenance Training	1105	738
Group Detachment (NAMTRAGRUDET)		
Main Galley	1105	860
Training Building A	1110	730
Branch Dental Lemoore	1110	926
Naval Hospital Lemoore	1115	930
Aviation Physiology Training	1120	961
Morale Welfare and Recreation	1125	950
(MWR) Department		
Fire Division	1130	770
Administration Department	1135	700
Automated Information Systems	1135	773
(AIS) Department		
Supply Department	1140	773
Pass and Decal	1150	705
Construction Battalion Unit	1150	754
406 (CBU-406)		
Security Detachment	1155	705
Public Works (PW) Department	1155	750
Naval Criminal Investigative	1200	705
Service (NCIS)		
Navy Exchange (NEX)	1200	826
Library	1205	821

23 OCT 1996

**OFFICIAL MAILING ADDRESSES FOR
NAS LEMOORE AND TENANT ACTIVITIES**

COMMANDER
STRIKE FIGHTER WING U.S. PACIFIC FLEET
001 K STREET ROOM 121
LEMOORE, CA 93246-5022

OFFICER IN CHARGE
CONSTRUCTION BATTALION UNIT 406
754 FRANKLIN AVENUE
LEMOORE, CA 93246-5406

DIRECTOR
COUNSELING AND ASSISTANCE CENTER
855 FRANKLIN AVENUE
LEMOORE, CA 93246-5040

COMMISSARY STORE MANAGER
DEFENSE COMMISSARY AGENCY
825 HANCOCK CIRCLE
LEMOORE, CA 93246-5003

SUPERVISORY PRINTING SPECIALIST
DEFENSE PRINTING SERVICE REPROGRAPHIC FACILITY
730 ENTERPRISE BOULEVARD ROOM 219
LEMOORE, CA 93246-5014

BRANCH DIRECTOR
DENTAL CLINIC BRANCH
926 FRANKLIN AVENUE
LEMOORE, CA 93246-5005

OFFICER IN CHARGE
FLEET AVIATION SPECIALIZED OPERATIONAL
TRAINING GROUP PACIFIC FLEET
16 K STREET
LEMOORE, CA 93246-5029

PETTY OFFICER IN CHARGE
FLEET IMAGING FACILITY PACIFIC
001 K STREET
LEMOORE, CA 93246-5061

COMMANDING OFFICER
MARINE AVIATION TRAINING SUPPORT GROUP
700 AVENGER AVENUE ROOM 111
LEMOORE, CA 93246-5016

NASLEMINST 5110.2F CH-1

23 OCT 1996

COMMANDING OFFICER
NAVAL AIR RESERVE CENTER
180 REEVES BOULEVARD ROOM 2-269
LEMOORE, CA 93246-5018

SENIOR REPRESENTATIVE
NAVAL AIR WARFARE CENTER WEAPONS DIVISION DETACHMENT, LEMOORE
01 REEVES BOULEVARD ROOM 001
LEMOORE, CA 93246-5031

SITE MANAGER
NAVAL AIR TECHNICAL SERVICES FACILITY FLEET LIAISON DETACHMENT
LEMOORE
270 REEVES BOULEVARD ROOM 3-3-207
LEMOORE, CA 93246-5001

OFFICER IN CHARGE
NAVAL AVIATION ENGINEERING SERVICE UNIT DETACHMENT, LEMOORE
330 REEVES BOULEVARD
LEMOORE, CA 93246-5023

OFFICER IN CHARGE
NAVAL AIR MAINTENANCE TRAINING GROUP DETACHMENT, LEMOORE
738 ENTERPRISE BOULEVARD
LEMOORE, CA 93246-5010

COMMANDING OFFICER
NAVAL HOSPITAL, LEMOORE
930 FRANKLIN AVENUE
LEMOORE, CA 93246-5004

RESIDENT OFFICER IN CHARGE
NAVAL CRIMINAL INVESTIGATIVE SERVICE
705 ENTERPRISE BOULEVARD ROOM 101
LEMOORE, CA 93246-5002

OFFICER IN CHARGE
NAVAL LEGAL SERVICE OFFICE DETACHMENT
730 ENTERPRISE BOULEVARD ROOM 201
LEMOORE, CA 93246-5015

OFFICER IN CHARGE
NAVAL PACIFIC METEOROLOGY AND OCEANOGRAPHY DETACHMENT
001 K STREET
LEMOORE, CA 93246-5056

23 OCT 1996

PETTY OFFICER IN CHARGE
NAVAL RESERVE RECRUITING COMMAND DETACHMENT ONE
730 ENTERPRISE BOULEVARD WING 2 ROOM 216
LEMOORE, CA 93246-5069

SITE MANAGER
NAVAL TRAINING SYSTEMS CENTER
43 FRANKLIN ROOM 130
LEMOORE, CA 93246-5062

OFFICER IN CHARGE
NAVY CALIBRATION LABORATORY
12 K STREET
LEMOORE, CA 93246-5021

EDUCATION SERVICES SPECIALIST
NAVY CAMPUS OFFICE
730 ENTERPRISE BOULEVARD ROOM 108
LEMOORE, CA 93246-5009

GENERAL MANAGER
NAVY EXCHANGE
828 HANCOCK CIRCLE
LEMOORE, CA 93246-5020

OFFICER IN CHARGE
PERSONNEL SUPPORT ACTIVITY DETACHEMENT
736 ENTERPRISE BOULEVARD
LEMOORE, CA 93246-5007

OFFICER IN CHARGE
RESIDENT OFFICER IN CHARGE OF CONSTRUCTION
751 ENTERPRISE BOULEVARD
LEMOORE, CA 93246-5011

COMMANDING OFFICER
STRIKE FIGHTER WEAPONS SCHOOL PACIFIC
4 WEST K STREET
LEMOORE, CA 93246-5028

COMMANDER
CARRIER AIR WING 9
UNIT 25118
FPO AP 96601-4407

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 22
UNIT 25436
FPO AP 96601-6202

NASLEMINST 5110.2F CH-1

1996

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 25
UNIT 25437
FPO AP 96601-6203

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 94
UNIT 25438
FPO AP 96601-6223

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 97
FPO AP 96601-6225

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 113
UNIT 25439
FPO AP 96601-6227

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 115
UNIT 25396
FPO AP 96601-6228

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 125
210 REEVES BOULEVARD
LEMOORE, CA 93246-5125

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 137
UNIT 60148
FPO AP 96601-6239

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 146
UNIT 25440
FPO AP 96601-6232

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 147
FPO AP 96601-6233

COMMANDING OFFICER
STRIKE FIGHTER SQUADRON 151
FPO AP 96601-6122

28 OCT 1996

COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CA 93246-5001

DIRECTOR
NAVY RELIEF OFFICE
730 ENTERPRISE BOULEVARD ROOM 317
LEMOORE, CA 93246-5012

MANAGER
NAVY LEMOORE FLYING CLUB
001 K STREET
LEMOORE, CA 93246-5074

DIRECTOR
RED CROSS OFFICE
730 ENTERPRISE BOULEVARD ROOM 303
LEMOORE, CA 93246-5013

SITE MANAGER
ACTIVITY PROVIDING TELEPHONE SERVICES
80 REEVES BLVD
LEMOORE, CA 93246-5001

OFFICER IN CHARGE
F/A-18 E/F FLEET INTRODUCTION TEAM
330 REEVES BOULEVARD ROOM 215
LEMOORE, CA 93246-5215

OFFICER IN CHARGE
AVIATION SURVIVAL TRAINING CENTER
961 FRANKLIN BOULEVARD
LEMOORE, CA 93246-5961

OFFICER IN CHARGE
NAVAL AVIATION DEPOT, NORTH ISLAND DET., LEMOORE
330 REEVES BOULEVARD
LEMOORE, CA 93246-5330